UTM
UNIVERSITI TEKNOLOGI MALAYSIA

APPLICATION FOR CREDIT TRANSFER / CREDIT EXEMPTION

Complete all detail and enclose all supporting documentation

UTM.E/3.8
(Amendment 1/09)

SECTION A : TO BE COMPLETED BY STUDENT

Application for (please tick ✓ the appropriate box) : Credit Transfer (CT) ☐ Credit Exemption (CE) ☐

NAME :

(In BLOCK Letters as in Identity Card/Passport)

Identity Card Number / Passport Number :

Session/Semester :

Year/Programme :

Total Credit Transfer (CT) / Credit Exemption (CE) :

Previous Semester :

Current Semester :

Name of the programme : _____

Year of study : _____

Courses taken in previous institution (Please provide information accordingly)

No.	Course Code (as stated in transcript)	Course Title (as stated in transcript)	Credit Hours	Grade Obtained	Course Code (as offered by UTM)	Approved Credits

Student's Signature _____ Date : ____/____/_____

SECTION B : FOR FACULTY OFFICE USE

Total Credits : Approved ☐☐

_____

(Dean/Head of Department/Faculty Representative) Date : ____/____/_____

Reasons for credit transfer/credit exemption approval:

_____

_____

(1st copy - Faculty Office, 2nd copy - Academic Advisor, 3rd copy - Student)